



EMPLOYEE SPOTLIGHT PROGRAM Nomination Form

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The *Employee Spotlight Program* highlights the contributions of employees who have gone above and beyond the everyday scope of their responsibilities, or those who have particularly excelled in the execution of job duty. The *Spotlight* recognition will be awarded Quarterly. Nomination forms will be accepted through 4:30 p.m. of the Friday prior to Board Committee Week during the months of January, April, July, and October.

Nominations will be accepted by the County Administrator, and will be reviewed by the Administrative Services Committee. Employees selected for the recognition will receive a \$100 gift card.

Nominee (Employee) Information

Name Lisa Gates

Department Maintenance Position Janitorial / Light Maintenance

Nominator Information

Name Sheriff John Simonton Date 07/11/2022

Department Lee County Sheriff Position Sheriff

Email sheriff@countyoflee.org Phone 815-284-5217

Describe in detail below the nominee's contribution that led to this nomination. (Attach additional document if needed). Areas of consideration are:

- Impact: Service, dedication, professionalism, and compassion in dealing with internal or external stakeholders (co-workers and community); inspiring an overall sense of belonging that leads to a welcoming employment environment.
- Effectiveness: Promotion of County core values and purpose including character, collaboration, respect, and service to the community.
- Innovation: Contribution toward more efficient or productive operations including money-saving ideas, exceptional fiscal responsibility, and improving service quality.

Description:

Lisa goes above and beyond - on her own volition and without requiring direction, if there's something extra that needs to be done. She takes pride in her work and is dedicated to completing her tasks in a timely fashion, often doing that "little bit more" with a smile on her face.

She consistently asks the question, "What else can I do for you?"

Lisa is, by far, one of the hardest working employees that Lee County has.

The Lee County Sheriff's Office is only one of her daily stops, but we look forward to her presence every day. She is a joy to have as part of our "team".